

# Privacy Notice APAC (How we use APAC Members' Information) – May 2018

# The categories of Club Members information that we collect, process, hold and share are:

- Name
- Address
- Vehicle Registration Number
- Telephone Number (Home and/or Mobile)
- Email address (where applicable)
- Whether payment has been received, and the amount paid (APAC joining fees, subscription or guest tickets)

# Why we collect and use this information

We use members' information to:

- enable applicants to join a waiting list for APAC membership and to join for a fee
- enable members to pay their annual subscriptions and to buy guest tickets
- allow the Club Secretary to send email relating to club membership, safety, or management issues

# The lawful basis on which we process this information

We process this information as part of the agreement we have with you as a member in order to maintain your membership and to keep you advised of any issues relating to the fishery.

## **Collecting this information**

The information you provide to us in the above categories is mandatory, though will vary depending upon personal circumstances (some people may not use a road vehicle, or have an email address, or a mobile phone, for example). We will not collect or store any other personal information relating to you.

## **Storing this information**

We hold data for 7 years for all members (ie those who have paid for membership).

#### Who we share this information with

We do not share this information with any other parties than the estate whose gamekeeper uses the registration numbers you provide to check that those visiting the fishery are legitimate permit owners.

## Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information, contact apac secretary@btinternet.com

You also have the right to: <a href="mailto:apac\_secretary@btinternet.com">apac\_secretary@btinternet.com</a>

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we ask that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <a href="https://ico.org.uk/concerns/">https://ico.org.uk/concerns/</a>

If you do not want us to store your information electronically or to receive any emails please contact <a href="mailto:apac secretary@btinternet.com">apac secretary@btinternet.com</a>.

#### **Further information**

If you would like to discuss anything in this privacy notice, please contact <u>apac secretary@btinternet.com</u>:

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